

# Anandadhara

## West Bengal State Rural Livelihoods Mission (WBSRLM)

(A Society under the Panchayats & Rural Development Department, Govt. of West Bengal)  
Anandadhara State Office Under P & RD Deptt, Joint Administrative Building, 10<sup>th</sup> Floor, HC-7, Sector-III,  
Kolkata-700106, Email: wbsrlm@gmail.com Tele : 2335- 3740



Date: 21.02.2023

Memo No : 195 /PRD-34011/9/2019 SRLM SEC-Dept. of PRD

### NOTICE INVITING QUOTATIONS

1. Sealed quotations are hereby invited from Reputed reliable Agencies/Business Organisations for the rates of following purchases and works/services :-

#### "A": Refilling for Brother Cartridges

S/No	Descriptions	Rate per cartridge (including GST & Delivery charges)
(a)	Rate of Refilling for Brother Cartridge TN 263 Bk (Black)	
(b)	Rate of Refilling for Brother Cartridge TN 263 Y (Yellow)	
(c)	Rate of Refilling for Brother Cartridge TN 263 M (Magenta)	
(d)	Rate of Refilling for Brother Cartridge TN 263 C (Cyan)	
(e)	Total Amount	
Note	L-I Agency will be considered on the basis of total Amount of 1 set of 4 empty cartridges (a) to (d)	

#### "B": Refilling of Compatible Empty Cartridge

S/No	Descriptions	Rate per cartridge (including GST & delivery charges)
(a)	Rate of Refilling of Compatible Empty Cartridge 88A, 78A & 79A	
Note	Expected month Refilling cartridge is 6to 8 Nos.	

#### "C" : Refilling Toner for Photocopier Machine

S/No	Descriptions	Rate per Toner (including GST & delivery charges)
	Rate of Toner for Photocopier Machine CANON Model No. 2520W	
Note	Expected yearly purchase new Toner is 2 Nos.	

#### "D" Refilling of Original Cartridges for Colour Printer HP OJ Pro 9020 AIO

S/No	Descriptions	Rate per cartridge (including GST & Delivery charges)
(a)	Rate of Refilling for Cartridge (Black)	
(b)	Rate of Refilling for Cartridge (Yellow)	
(c)	Rate of Refilling for Cartridge (Magenta)	
(d)	Rate of Refilling for (Cyan)	
(e)	Total Amount	
Note	L-I Agency will be considered on the basis of Total Amount of 1 set of 4 cartridges (a) to (d).	

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### "E" Refilling of Original Cartridges for Colour Laserjet Pro MFP M329dw (B&W)

S/No	Descriptions	Rate per cartridge (including GST & Delivery charges)
(a)	Rate of Refilling for Cartridge	
	Expected monthly purchase 1 only	
Note		

2. Interested Agencies are requested to drop their sealed quotation in Tender Box of this office inclusive GST for the above items, works/services by 28.02.2023 at 2 PM positively using the format at para 1 (A) to (E) above in the Agencies official letter head with the following documents :-

- Copy of Trade Licence
- Copy of PAN
- Copy of GST
- Copy of at least one work order /credential certificate from Government Offices/Government undertaking.

3. **Opening of Bid** and its evaluation - On 28.02.2023 at 3 (PM) in presence of interested Bidders

4. **Award of Contract :** The WBSRLM will issue order for the said works/services to L1 Bidders for the respective works/services by 02.03.2023 positively. Rates quoted by your Agency will not be changed which will be valid upto 31.03.2024.

5. Notwithstanding the above, the WBSRLM reserves the right to accept or reject any quotations and to cancel the Bidding process and reject all quotations at any time prior to the award of contract.

6. Selection of (L-1) Agencies will be considered on the basis of Lowest amount of above works quoted by the Bidders. Payment will be made within 10-12 days on receipt of bill provided details of bills are correct.

7. This has the approval of the CEO, WBSRLM at Note#262 dated 21.02.2023.

*21/02/2023*  
Procurement Consultant  
For and on behalf of  
West Bengal State Rural Livelihood Mission